

MCA Guidelines for Parents / Guardians for Participation in Extra Curricular Activities

- The MCA aims to reflect the inclusive nature of our school in our ECA programme. We strive to enable equal participation of children regardless of financial constraints, differing needs and provide a programme that reflects the varied interests of the children in the school.
- In line with the METNS ethos of inclusivity, Financial Assistance is available to ensure all children can access ECA. Please try to limit your request to **one activity per child**.
- Please let the extra-curricular co-coordinator know of any special needs your child may have and we will make every effort to provide appropriate support. **This is contingent on the availability of support staff.**
- It is the responsibility of the parent/guardian to inform the extra-curricular co-ordinator of any change in the contact details and/or health matters of their child.
- It is the responsibility of parents/guardians to provide children with appropriate equipment and footwear for all activities. (For example – guitar, runners, raingear etc.)
- Children may not attend an activity if they are not enrolled as they are not covered by insurance nor are children permitted to wait onsite for an activity to finish.
- It is the parent/guardian's responsibility to ensure the child gets to the extra-curricular activity. **The MCA will not take responsibility for transfer from school to activity and it is not the responsibility of the MCA if your child fails to attend a class.**
- Children attending an indoor activity should line up outside their class in an orderly fashion and await collection. For the outdoor activities children should line up **at the entrance** of the school pitch and Forest School groups should gather under the school canopy at main entrance.
- Children must be collected promptly from the school once an activity is finished. Repeated late collection may result in your child being withdrawn from the activity.
- All children should be collected from the yard. **Parents are not permitted to enter the school building or pitch while activities are taking place. We ask parents to respect the privacy of children during activities.**
- In the event of bad weather, outdoor activities may have to be cancelled or delayed in starting. Supervision will be provided for children.
- If a coach is unable to attend, every effort will be made to find a replacement. This replacement may mean that supervision is only provided and not instruction.
- As always, we expect the children to behave appropriately in the school building. Children are expected to adhere to the normal rules of the school.
- At collection time, please ensure that all children, especially toddlers are kept under close supervision in the yard, to ensure safety for all.
- The school code of behaviour applies to all our activities.
In addition to this, all children partaking in sporting activities will be expected to learn to play within the spirit of fair play. Fair play is defined as: *"much more than playing within the rules. It incorporates the concept of friendships, respect for others and always playing within the right spirit... It incorporates issues concerned with the elimination of cheating, gamesmanship... unequal opportunities..."*.
- Persistent breaking of rules will lead to children being asked to leave the activity.
- Please contact the extra-curricular co-ordinator a.s.a.p. if you are unhappy with any aspect of the activity or the instruction etc.